August 24, 2021 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on August 24 2021, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Gaudin, Melancon , Landry, Keese, Boughton and Amato were all present and Airport Director, Jason Ball, was also in attendance.
2. A motion by Commissioner Gaudin seconded by Commissioner Keese to approve the meeting minutes from August as presented; motion carried unanimously.
3. Finance- Donna Rybecki spoke about the audit. One finding was the check from Bank of NY which we were not expecting. They mailed it to the wrong address so it was not cashed and had to be resissued. We wrote a response and that was satisfactory.
4. Legal- Drafted the amendment again and have made a few changes to reflect Mr. Lalumandier’s concerns.
5. Engineering:
   1. CIP was presented and a resolution was read. A motion was made by Commissioner Amato and seconded by Commissioner Gaudin, motion passed unanimously.
   2. Fuel System- ready to be advertised once finalized.
6. Operations- David is moving from full time to part time. New hire will be starting next week and will begin his 90 day probationary period. Gate access system was changed out and now all cards will have to be re-entered into our system.
7. Chairman: Hangar 22 damage is pretty substantial. We expect the insurance to say they recommend rebuilding the hangar in its entirety. Red iron is taking a long time to come in so we will need to look into our business interruption insurance to see if it would cover partial loss of revenue.
8. Old Business:
   1. Corporate Hangar- no update
   2. New Building- Shot grades and should start digging next week.
   3. Master Plan- pushed back
   4. CIP- discussed in report.
9. New Business
   1. A resolution authorizing the chairman to sign a Master Services Agreement with PEC for a 3 yr contract for engineering services. Motion made by Commissioner Gaudin to accept, seconded by Commissioner Landry. Motion Carried
10. Next meeting scheduled for Tuesday October 26, 2021

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Richard Webre, Chairman Kevin Landry, Secretary